

## APA-SALEM Quarterly Progress Report on School Improvement Plan Implementation

*To Be Submitted to the District Superintendent, Title I Director, Principal and USOE for Submission by November 30, February 28, May 31, August 31 and to the Local School Board for Annual Review*

**School Name:** American Preparatory Academy-Salem  
**SST Team Leader Name:** Melissa Hamilton  
**Quarter Ending (date):** August 31, 2016 and October 31, 2016

Goals	Strategies/Action Steps that were initiated between June 1 – Oct 31, 2016 <i>(See original application for full list.)</i>	Progress Report
<p>1) By SY2016-17, align Core Knowledge sequence to Utah Core Standards where applicable. Record changes for peer review and pre-service training.</p>	<p>S1.1 By December 2016 all supplies and curriculum needs for the interactive math program will be purchased and delivered. The curriculum will be reviewed, finalized, and distributed for every grade by fall start of school 2016 to ensure appropriate alignment with the Utah Core.</p> <p>S1.3 Specialist consultant (5th-6th grade) will continue to evaluate and improve Sage Science units adding in more visual aides and hands on learning opportunities to help move students into the higher DOK levels while aligning them with the Utah Core. All lesson plans will be checked off by Fall 2016 and then teachers will reevaluate and improve throughout the 2016-17 school year. Specialist consultant (7th-8th grade) will be hired to evaluate the 7th/8th Grade Science core sequence evaluation and ensure it is effectively aligned with the core for a fall 2016-17 roll out.</p> <p>S1.4 Teachers will participate in two days of post-service SAGE time to analyze their 180 day plans and corresponding lesson plans to more effectively align the core Knowledge lessons to the Core Standards. Executive leadership will meet with each grade level team to ensure this is done to a standard where we are setting our students up for success on the SAGE test.</p>	<p>Done. Salem Admin has confirmed that they have all the supplies for the interactive math program and they have been distributed to all the classrooms.</p> <p>In Process. Our Academic Admin has confirmed that our new Science Specialist has created more labs with visual and logic lessons and hands on activities, all based on the new curriculum she is developing. This process will continue as they move through each section of the science curriculum.</p> <p>A 7-8<sup>th</sup> grade Science Specialist has been hired to evaluate and implement a new science curriculum aligned with the core. It has been implemented as part of the new school year. This process will continue.</p> <p>Done. Our Academic Admin has confirmed that teachers received post service SAGE time to analyze the 180 plans and lesson plans on June 13-14, 2016.</p>

	<p>S1.5 Teachers will implement the Utah Compose program to ensure our writing standards are in compliance with the State Core writing expectations. Utah Compose just added a constructed response category that also helps students understand the math components of the SAGE in written format. Teachers will be trained on the program in the first weeks of school.</p>	<p>Done. Our Academic Admin has confirmed that we are using Utah Compose and are waiting for them to open up the grades.</p>
<p>2) Daily Progress Monitoring with Fidelity to Basic Early Literacy Skills (DIBELS)</p>	<p>S2.1 Use Progress monitors for the daily speed-read portion of the Reading lesson each day for the 2016-17 school year in all RM2 lesson 60 and higher reading classes</p> <p>S2.2 Teachers will do a weekly progress monitor one-on-one with each student in their reading class and chart the student's progress to ensure growth.</p> <p>S2.3 Teachers will Track Weekly Reading Fluency sheets for times/wpm to ensure growth standards are being met and students are in alignment with DIBELS progress expectations, throughout the 2016-17 school year.</p>	<p>Done. Our Academic Admin has confirmed we are doing this. Salem Admin said the information is being collected on the daily learning data record (DLDR).</p> <p>Done. Our Salem Elementary Admin have confirmed this is being done during reading check outs.</p> <p>Not Done. Our Salem Admin have confirmed they are tracking that the information is being turned in but they need to start tracking wpm. They will begin this immediately.</p>
<p>3) Higher Depth of Knowledge question in classrooms</p>	<p>S3.1 Hire additional teaching coaches for Salem</p> <p>S3.2 The Academic Secretary will create and distribute DOK question stems. All teachers will post and refer to DOK questions stems on the board for the 2016-17 school year. Coaches will check to ensure the teachers are applying the question stems to create higher-level DOK questions.</p> <p>S3.3 Executive Director will add DOK questioning ranking to the coaching form and train coaches to evaluate and strengthen teacher ability in this area during training week in August. Coaches will evaluate teachers throughout the year.</p> <p>S3.4 PD course during Pre-Service week and</p>	<p>Done. Our academic Admin has hired a new coach, Carey Heaton. She is exclusive to Salem and serves grades K-6. Suzie Larisch travels to Salem to serve grades 7-9.</p> <p>Done. Our Academic Admin has confirmed that DOK question Stems have been written and sent out to the teachers during pre-service training. There are also flip charts and posters in the back of the room.</p> <p>Not Done. Per our Academic Admin this has not been completed. It will be handed out as part of professional development in January 2017. There will be 2 levels, a logic and a grammar phase.</p> <p>Done. Our Academic Admin has confirmed that this</p>

<p>November on DOK/Bloom's Taxonomy.</p>	<p>was incorporated into preservice in August 2016 and will continue to be repeated in the various professional developments throughout the year.</p>	<p>Done. Our Academic Admin has confirmed that cards/posters have been created.</p>
<p>S3.5 Academic Secretary will create cards/posters of levels of questioning for daily teacher use by October 2016.</p>	<p>Done. Our Academic Admin has confirmed that lots of classes on the higher development of the feedback loop were taught in the August Pre-service training and in the October 31 professional development training.</p>	<p>Done. Our Academic Admin has confirmed that specialized instruction coaching is being done to help teachers gain knowledge on differentiating DOK levels based on student ability. SPED Director is receiving the reports.</p>
<p>S3.6 Training provided to Academic Directors and new Coaches on higher development of feedback loop and how to chunk/scaffold information when students do not understand. Directors and coaches will implement throughout the year.</p>	<p>S3.7 Coaches will use specialized instruction coaching visits to help teachers gain knowledge on differentiating DOK levels based on student ability. Coaches will report back to SPED Director after each visit.</p>	<p>Done. Our Academic Admin Director has confirmed that all LBDI novel curriculum and reassign curriculum has been evaluated. Additional LBDI books are in the process of being purchased.</p>
<p>S3.8 District Academic Director will evaluate all LBDI novel curriculum and reassign curriculum development in 2016-17 for any teacher manuals that are below grade level equivalency for the assigned class using SAGE level DOK as a guide. Additional LBDI novel books will be purchased to expand the LBDI class offerings to more students and in higher levels.</p>	<p>S4.2 Remove anything that can be seen as an incentive to not participate in SAGE. All students who opt-out will receive a paper-based end-of-year criterion referenced exam to take in place of the SAGE.</p>	<p>Done. Our Secondary Director at Salem has confirmed that an alternate test is given to students who opt out of SAGE and it is kept in house.</p>
<p>S4.3 Create incentives for students to pass the practice exams, such as free dress day, and tokens for a nickel arcade school party day. (Students not participating in SAGE will be given other ways to earn incentives so as to comply with state regulations).</p>	<p>All Complete</p>	<p>Done. The Directors and teachers offered many incentives to the students to take the practice exams and the SAGE and to treat it as important. There was a lower opt out rate than the previous year and overall scores were higher.</p>
<p><b>4) Encourage SAGE Administration</b></p>	<p>S6.2 Stay Sharp Summer Learning Packet, keyboarding practice, and Summer MathScore Licenses to keep students from experiencing loss of academic skill over the summer.</p>	<p>Done. Stay Sharp Summer learning Packets were distributed in June and collected in August. This will happen again following the 2016-17 SY.</p>
<p><b>5) Become Assessment Smart</b></p>	<p><b>6) Extended Day and Year Strategy</b></p>	

<p>7) Data Analysis and Improvement Planning</p>	<p>S7.2 Elementary Directors Cody O'Brien and Jessica Barton will meet with each grade-level team and individually with each teacher during the month of September to review class performance data from 2015-16 SAGE results and make grade level and individual goals on improvement strategies and practices.</p>	<p>Done. Cody O'Brien completed this task for 4th-6th grades on June 8<sup>th</sup>, 9<sup>th</sup>, and 10<sup>th</sup> during grade level post year end meetings. We reviewed goals, set current SAGE scores, and discussed strategies for better success next year. Jessica Barton did this for K-3rd grades on June 8th-10<sup>th</sup>. Reviewed goals that we previously set after looking at former years' data and how different strategies were going to be implemented the next year to ensure higher testing scores in Sage, core Knowledge and SAT.</p>
	<p>S7.4 Secondary Director Richard Fillerup will meet with each department (LA, Math, Science) and individually with each teacher during the month of September to review class performance data from 2015-16 SAGE results and make grade level and individual goals on improvement strategies and practices.</p>	<p>Continued follow up. Done. We also put incentives in place to encourage the very best practice and actual test results. Each subject area teacher tracked the practice test results and focused on maximizing the improvement. With a much lower opt-out rate, the preliminary results are very promising.</p>
	<p>S7.5 During the summer of 2016 Executive Team and School Stakeholders will meet with the Salem leadership team to review all testing data including SAGE, SAT, Core Knowledge, ACT and DIBELS testing results. A School Improvement plan with goals and practices for improvement will be drafted and implemented based on the findings. The approved School Improvement Plan will be reviewed with the teaching staff pre-service in August.</p>	<p>Carolyn Sharette met with each department during professional development Oct 31, 2016. Done. This meeting took place July 26, 2016. All data was reviewed with the Stakeholders and an open discussion followed.</p>
<p><b>Meeting timeline?</b> Y/N If not, why not?</p> <p><b>Evidence of implementation</b> <i>(Located in Salem Focus School Document folder on shared Google Drive.)</i></p>	<p>Yes</p> <ul style="list-style-type: none"> <li>• SAGE Assessment Goals</li> <li>• Core Knowledge Assessment Goals</li> <li>• 2016 SAGE Scores and Preliminary Analysis</li> <li>• March and May PD Schedules</li> <li>• District Meeting Agendas and Notes</li> <li>• Post-Service Meeting Agendas and Minutes</li> <li>• Secondary Math Course Tracker</li> </ul>	<ul style="list-style-type: none"> <li>• 180 Day Plans showing SAGE practice integration</li> <li>• Summer Packet Files</li> <li>• Carolyn Letter to parents encouraging no Opt Outs</li> <li>• 5th &amp; 6th grade Science lesson plans</li> <li>• SAGE Incentive Ticket Chart</li> </ul>

	<ul style="list-style-type: none"> <li>Secondary Math EOY Placement Data Tracker</li> </ul>	<ul style="list-style-type: none"> <li>SAGE Test-taking Wizard Checklists</li> <li>SAGE Strategy Email</li> </ul>
<b>Resources available</b>	District support personnel, USOE personnel, SST members, etc.	
<b>Barriers/ challenges encountered</b>	Aligning Secondary curriculum.	
<b>Steps to overcome barriers/ challenges</b>	We will focus on 7th grade for the 2016-17 SY and 8th grade for the 2017-18 SY	
<b>Evidence of effectiveness</b> <i>(Attach relevant assessment scores.)</i>	See SAGE Participation, Attendance, and SAGE Assessment results below...	
<b>2015 SAGE Participation</b> 2015 SAGE Opt Out = 33%	<b>2016 SAGE Participation</b> Language Arts Opt Out = 17.3% Math Opt Out = 21.4% Science Opt Out = 17.8%	<b>2015 Attendance</b> All Students = 93.78% Chronic Absenteeism = 17%
		<b>2016 Attendance</b> All Students = 94.04% Chronic Absenteeism = 14.37%

2016 SAGE	Language Arts					Difference
	# Tested	# of Students	% Proficient 2015	% Proficient 2016		
3rd	All Reporting	60	45	40	-5	
4th	All Reporting	49	30	43	+13	
5th	All Reporting	56	33	48	+15	
6th	All Reporting	50	53	51	-2	
7th	All Reporting	40	25	18	-7	
8th	All Reporting	32	13	67	+54	
9th	All Reporting	18	22	43	+21	

2016 SAGE	Math					Difference
	# Tested	# of Students	% Proficient 2015	% Proficient 2016		
3rd	All Reporting	60	44	36	-8	
4th	All Reporting	49	31	54	+23	
5th	All Reporting	56	35	40	+5	
6th	All Reporting	50	53	36	-17	
7th		40	41	42	+1	
8th		32	8	43	+35	
9th		18	67	60	-7	

2016 SAGE	Science					Difference
	# Tested	# of Students	% Proficient 2015	% Proficient 2016		
4th	All Reporting	49	45	46	+1	
5th	All Reporting	56	41	60	+19	
6th	All Reporting	50	42	36	-6	
7th	All Reporting	40	26	27	+1	
8th	All Reporting	32	44	64	+20	
Physics	All Reporting	18	33	29	-4	

<p><b>Does the plan need to be modified? <i>Y/N</i> if so, how?</b></p>	<p>Not at this time. We will complete a Comprehensive Needs Assessment from the 2015-16 School Year and review it with the School Leadership Team. Modifications will be considered. The School Improvement Plan will be further reviewed by our Stakeholder team in July 2016.</p>
<p><b>Change in SST composition? <i>Y/N</i> if so, why?</b></p>	<p>No</p>

Team Reflections: Please summarize the process to date.

Superintendent's Signature *Caroleyn Sharrett*

Team Leader's Signature \_\_\_\_\_

Projected Annual Board Review Date 06/16/2016

Date uploaded to Tracker \_\_\_\_\_

Submit as an email attachment to:

**Rebecca Donaldson** at [Rebecca.donaldson@schools.utah.gov](mailto:Rebecca.donaldson@schools.utah.gov)

**Student Advocacy Services**  
**Federal Programs Coordinator**  
**801-538-7869**

Title I Director's Signature *[Signature]*

Principal's Signature *[Signature]*